

## **JOB DESCRIPTION**

**CLASSIFICATION: GAS CUSTODIAL/GROUNDKEEPER**

**RANGE: 15-30**

**REPORTS TO: GAS SUPERINTENDENT**

### **JOB SUMMARY:**

Is responsible for the upkeep of the grounds and building.

### **POSITION QUALIFICATIONS/REQUIREMENTS:**

Valid New Mexico Class D Driver's License.

### **EDUCATION – MINIMUM REQUIREMENTS:**

High school diploma or equivalent.

### **EXPERIENCE – MINIMUM REQUIREMENTS:**

Six (6) months experience as laborer, maintenance man, construction helper or related experience.

### **ABILITIES AND SKILLS – MINIMUM REQUIREMENTS:**

Mechanical skills and mechanical aptitude.

### **JOB DESCRIPTION:**

Performs minor repairs and maintenance irrigation equipment, fences, walls and other structures within the division. Operates lawn mowing equipment, trimmers, leaf blowers, etc. Weed control, cuts weeds and applies weed killer products. Cleaning/polishing of floors, furniture, walls, windows, doors, cabinetry, bathroom fixtures and other objects and surfaces in administration building and in other facilities within the division building.

### **WORKING CONDITIONS:**

Work outside in all kinds of weather, requires moderate physical effort.

Date Approved:\_\_\_\_\_

Attest:\_\_\_\_\_

Mayor:\_\_\_\_\_